



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1ST JANUARY 2019 To 31ST DECEMBER 2019

Charity name: MILFORD-ON-SEA HISTORICAL RECORD SOCIETY

Charity registration number: 1177587

Objectives and Activities

<p>Summary of the purposes of the charity as set out in its governing document. [SORP 1.17]</p>	<p>The promotion, for the benefit of the public, of knowledge and research into the history and heritage of Milford-on-Sea and its surrounding area by: research, recording and preservation of the history of the area including promoting and encouraging the study of its history, heritage and archaeology; collection and research of records relating to Milford and making them accessible to the public; and liaison with other history groups locally, regionally and nationally to further the interests of the society.</p>
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. [SORP 1.17, 1.19]</p>	<p>Provision of talks and lectures concerning local history. Expanding through the Bringing History Home initiative the reach and scope of local history research using the website and the on-line catalogue of the Society's historical records. Ensuring the Cornwallis Remembered initiative reaches the local community through events and exhibitions which tell the story of the Navy, the New Forest against Napoleon from 1793 – 1815. The Cornwallis initiative was carried out in collaboration with the 1805 Club, the New Forest National Park Authority and the St Barbe Museum and Art Gallery. Total cash and resource contributions provided funding of the equivalent of some £48,000.</p>
<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit. [SORP 1.18]</p>	<p>The Trustees have ensured that the main activities undertaken in 2019 have furthered the charity's purposes for the public benefit and can confirm that they have had regard to the Charity Commission's guidance on public benefit.</p>

Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. [SORP 1.20]</p>	<p>The main programme of events comprised five illustrated talks and an outing to a local place of historical interest. The main activity of the year was the commemoration of the bicentenary of the death of Admiral the Hon Sir William Cornwallis, Milford's most distinguished resident. The centre-piece of Cornwallis Remembered was a church service in which Cornwallis' newly discovered grave was re-dedicated, the memorial to his contemporary Rear Admiral John Peyton was re-dedicated in its new position in the chancel and a stained glass window commemorating our three Admirals, Cornwallis, Peyton and Man together with Cornwallis' flag captain John Whitby was blessed. The Society outing was to Buckler's Hard to see the site of local ship-building for the Georgian Navy. An exhibition "Command of the seas – the Navy and the New Forest against Napoleon" was staged locally at the St Barbe Museum and Art Gallery. It has been estimated that these events were visited by around 5,000 people locally. The events closely involved many local charities and groups including schools. The year also saw the completion of the Bringing History Home project with the new website able to help publicise the Cornwallis Remembered project.</p>
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Financial Review

Review of the charity's financial position at the end of the period [SORP 1.21]	MOSHRS' accounts and funding is healthy with no significant points brought up from the independent examination. The income from membership and literature sales covers the core expenses (e.g. lectures, hall hire, printing and storage) with additional gifts and grants covering discretionary activities and projects such as "Bringing History Home" and "Cornwallis/Peyton".
Statement explaining the policy for holding reserves stating why they are held [SORP 1.22]	MOSHRS holds a reserves fund in order to cover any unexpected, unavoidable costs (such as the loss of the archive storage facility) and in order to initiate new projects, events or initiatives (expecting that these would ultimately need further grants or gifts to compete).
Amount of reserves held [SORP 1.22]	£4,929
Reasons for holding zero reserves [SORP 1.22]	N/A
Details of fund materially in deficit [SORP 1.24]	N/A
Explanation of any uncertainties about the charity continuing as a going concern [SORP 1.23]	None

Structure, Governance and Management

Type of governing document [SORP 1.25]	The charity is governed by a Trust Deed as a charitable incorporated organization [CIO].
How is the charity constituted? [SORP 1.25]	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees [SORP 1.25]	<p><u>Eligibility for trusteeship</u></p> <p>(a) Every charity trustee must be a natural person. (b) No one may be appointed as a charity trustee:</p> <ul style="list-style-type: none"> • if he or she is under the age of 16 years; or • if he or she would automatically cease to hold office under the provisions of clause 15(1)(f). <p>(c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee.</p> <p><u>Number of charity trustees</u></p> <p>(a) There must be at least four charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee. (b) There is no maximum number of charity trustees that may be appointed.</p> <p><u>Appointment of charity trustees</u></p> <p>(1) At the first annual general meeting of the members of the CIO all the charity trustees shall retire from office; (2) At every subsequent annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire; (3) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot; (4) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (5) of this clause;</p>

	<p>(5) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 15 (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause 12(3) on the number of charity trustees would not as a result be exceeded; during the year, the Trustees may appoint up to 2 additional Trustees who will stand down at the next AGM.</p> <p>(6) A person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (2) and (3) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.</p>
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Reference and Administrative details

Charity name	Milford-on-Sea Historical Record Society
Other name the charity uses	MOSHRS
Registered charity number	1177587
Charity's principal address	4 Park Close, Milford on Sea SO41 0QT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of body) entitled to appoint trustee
1	Christopher Hobby	Chairman		Membership
2	Robert Braid	Archivist		Membership
3	Mark Clayson	Treasurer		Membership
4	Barrington Jolly	Editor		Membership
5	Lesley Prince	Secretary		Membership
6	Richard Wotton	Programme Secretary		Membership
7	Joanna Close-Brooks			Membership
8	Lynton Robins			Membership
9	Ron Kirby			Membership
10	Andrew Priestley	Treasurer	Co-opted 11 th April 2019	Trustees
11	Chris Sanders		Co-opted 9 th May 2019	Trustees

Corporate trustees – names of the directors at the date the report was approved

Director name		N/A
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Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	N/A
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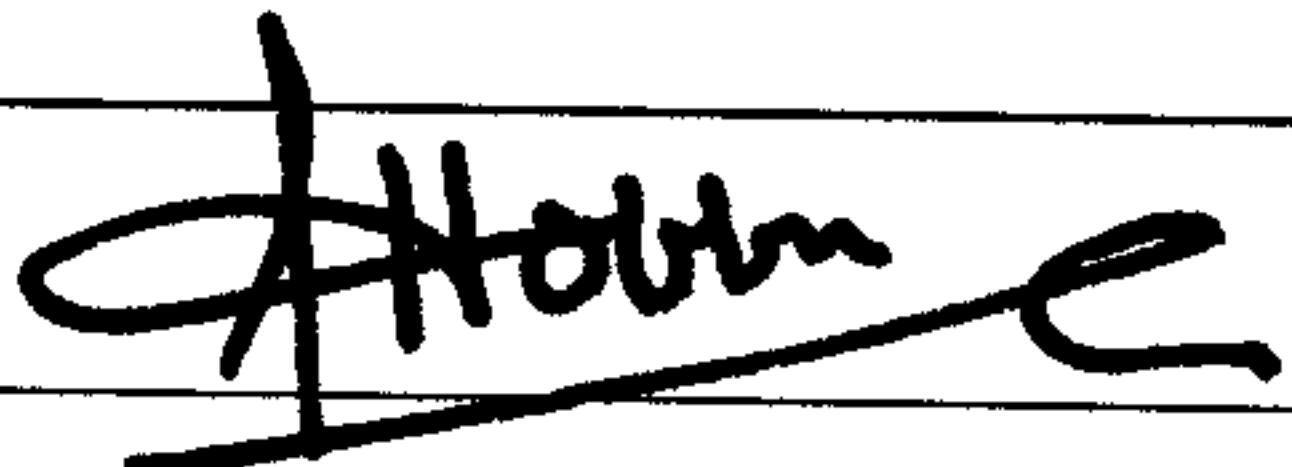
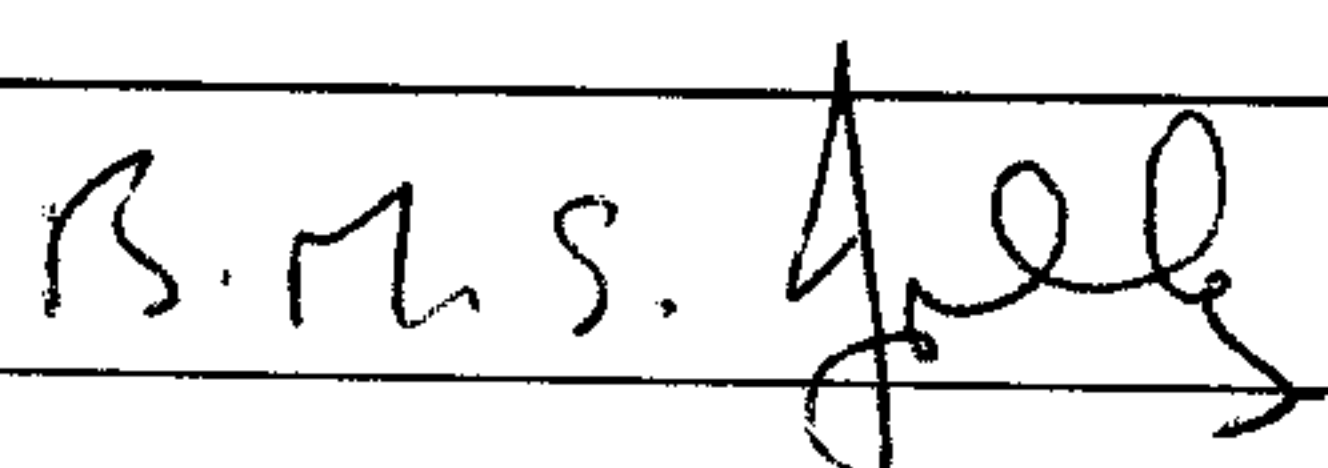
Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christopher Hobby	Barrington Jolly
Position (eg Secretary, Chair, etc)	Chairman	Acting Secretary
Date	