

**Notice is hereby given of the Annual General Meeting of Milford-on-Sea Historical Record Society to be held at 7.30 pm on Thursday 27<sup>th</sup> January 2022**

**AGENDA**

*Due to COVID restrictions there is a limit on the number of people who can attend a meeting in the church hall. If you are unable or do not wish to attend the meeting in person but still wish to vote, please use the proxy voting form.*

1. To confirm the Minutes of the meeting held on 25<sup>th</sup> March 2021.
  - a. To record matters arising from the minutes not covered elsewhere in the agenda [See note 1]
2. To accept the Trustees' Report to the Charity Commission for the year 2021 [See note 2]
3. To accept the Treasurer's Report and Financial Statement for the financial period ending 31<sup>st</sup> October 2021
4. To appoint the existing Independent Examiner, Adam Smith, for a further year
5. To elect by rotation, in accordance with clause 13 of the Society's Constitution, three Trustees who offer themselves for a further period of no more than three years:
  - i. Robert Braid
  - ii. Andrew Priestley
  - iii. Christopher Sanders
6. The Trustees recommend the election of Chairman, Treasurer and Secretary as follows [See note 3]
  - a. To appointment of Christopher Hobby as Chairman of the Society
  - b. To appointment of Andrew Priestley as Acting Secretary of the Society
  - c. To appointment of Andrew Priestley as Treasurer of the Society

Andrew Priestley  
[Acting Secretary]

*Milford-on-Sea Historical Record Society is a Charitable Incorporated Organisation number 1177587*

Notes:

1. Members are invited to comment on the minutes of the AGM 2021, and these comments will be recorded as appropriate in the Minutes of this meeting.
2. The Trustees are required to submit an annual report to the Charity Commission as a condition of the Society's status as a Charitable Incorporated Organisation. The report is included here as a normal courtesy to members.
3. The AGM will elect the chair, treasurer and secretary. Other officers will be elected by the charity trustees at the first meeting.

Attached:

Minutes of the Annual General Meeting held on 25<sup>th</sup> March 2021  
Trustees' Report to the Charity Commission for 2021  
Treasurer's Report for 2021  
Financial Statement of Accounts for 2021  
Form of Proxy