



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1ST NOVEMBER 2022 To 31ST OCTOBER 2023

Charity name: MILFORD-ON-SEA HISTORICAL RECORD SOCIETY

Charity registration number: 1177587

Objectives and Activities

<p>Summary of the purposes of the charity as set out in its governing document. [SORP 1.17]</p>	<p>The promotion, for the benefit of the public, of knowledge and research into the history and heritage of Milford-on-Sea and its surrounding area by:</p> <ul style="list-style-type: none"> • Research, recording and preservation of the history of the area including promoting and encouraging the study of its history, heritage and archaeology • Collection and research of records relating to Milford and making them accessible to the public • Liaising with other history groups locally, regionally and nationally to further the interests of the society.
<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. [SORP 1.17, 1.19]</p>	<p>Provision of talks, lectures and podcasts and new accessions to the society's archives.</p> <p>Expanding the number of records on the online catalogue of the Society's archive by adding the new records provided by members.</p> <p>Completion of the Cornwallis Remembered initiative with the erection of a memorial to him at St Ann's Church in Portsmouth Dockyard.</p> <p>Completion of new search aids to support local history research through the project Local History Lives! The website has been refreshed as part of this initiative to promote the Society's activities and publicise its governing documents.</p> <p>Continuation of the project, Hurst Castle Interpretation, to research and record the local history of the ancient monument on Hurst Spit. The people and events surrounding this English Heritage building will be explored and presented to the public.</p> <p>Providing active support to a new research project on members of the Indian Army in the New Forest during the Great War.</p> <p>Extending collaborative activities with other local history organisations, both national and local.</p>
<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit. [SORP 1.18]</p>	<p>The Trustees have ensured that the main activities undertaken in 2023 have furthered the charity's purposes for the public benefit and can confirm that they have had regard to the Charity Commission's guidance on public benefit.</p>

Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. [SORP 1.20]</p>	<p>Preparing to transfer our video podcasts on YouTube</p> <p>Providing a yearly newsletter</p> <p>On-line cataloguing of the archive which now stands at over 10,000 records. These records have also been added to the TNA Discovery database.</p> <p>Continuing our 10 year collaboration with the 1805 Club to achieve the siting and erection of a national memorial to a former Milford on Sea resident, Admiral Sir William Cornwallis being placed at St Ann's Church in Portsmouth Dockyard. This was unveiled at a service of commemoration by the Lord-Lieutenant of Hampshire, Nigel Atkinson, in June in the presence of numerous dignitaries.</p> <p>Continued working on the Local History Lives! Project, the Hurst Castle Interpretation project and the Indian Army in the New Forest project.</p>
--	--

Financial Review

<p>Review of the charity's financial position at the end of the period [SORP 1.21]</p>	<p>Our financial position exiting 2023 is very strong thanks to our steadfast membership and the work of our trustees and other volunteers.</p> <p>Our general income is up on last year with slight increases in membership, donations and a very well attended summer outing. This means we more than covered our general operating costs. As well as our regular monthly meetings and talks at All Saints Church Hall, we have Trustee meetings and research and discussion group (RDG) meetings at the Village Hall where archival storage is held.</p> <p>Another area of expenditure is our printing, although much reduced now that most of the membership is happy to receive correspondence via email. Since Smith & Sons Printers closed in 2022, we now use New Forest Stationers in New Milton for most of our bulk printing needs.</p> <p>We did not produce an Occasional Magazine in 2023, although we continued to sell a few of the 2022 and earlier editions. Looking back, we paid £470 for the 2022 print run and have taken about £400 in income, so a small loss made. We may need to increase the pricing in the future. We have also started using membership cards. This is intended to simplify and streamline the arrival process at meetings.</p> <p>The Weald and Downland Living Museum outing was highly successful. We more than filled the bus and some visitors travelled by carshare. The result was a profit of £190.</p> <p>Another highly successful day was the commemoration of the new Cornwallis plaque at St Ann's Church in Portsmouth, partly funded by The 1805 Club. The expenses for this marked the end of the Cornwallis/Peyton project activities. We have set aside £750 for future maintenance of the plaques at All Saints and with the residual funds, donated history books to MoS Primary School and made a grant of £1,619.06 to The 1805 Club.</p> <p>Another grant was given to Mr Nick Saunders for his work on the Indian Army in the New Forest. This was judged an appropriate use of the £500 gift we received from the local Arts Society which closed in 2021.</p> <p>The Local History Lives project is coming to a close. It enables the general public to look up some of the names, houses, streets and other information that is now available online through our website https://www.milfordhistory.org.uk/. The grants we received for this work require that we maintain the website through to at least 2028 and there are funds set aside to do this.</p>
--	---

Statement explaining the policy for holding reserves stating why they are held [SORP 1.22]	MOSHRS holds a reserves fund in order to cover any unexpected, unavoidable costs (such as the loss of the archive storage facility) and in order to initiate new projects, events or initiatives (expecting that these would ultimately need further grants or gifts to complete).
Amount of reserves held [SORP 1.22]	£9,714
Reasons for holding zero reserves [SORP 1.22]	N/A
Details of fund materially in deficit [SORP 1.24]	N/A
Explanation of any uncertainties about the charity continuing as a going concern [SORP 1.23]	None

Structure, Governance and Management

Type of governing document [SORP 1.25]	The charity is governed by a Trust Deed as a charitable incorporated organization [CIO].
How is the charity constituted? [SORP 1.25]	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees [SORP 1.25]	<p><u>Eligibility for trusteeship</u></p> <p>(a) Every charity trustee must be a natural person.</p> <p>(b) No one may be appointed as a charity trustee:</p> <ul style="list-style-type: none"> • if he or she is under the age of 16 years; or • if he or she would automatically cease to hold office under the provisions of clause 15(1)(f). <p>(c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee.</p> <p><u>Number of charity trustees</u></p> <p>(a) There must be at least four charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee.</p> <p>(b) There is no maximum number of charity trustees that may be appointed.</p> <p><u>Appointment of charity trustees</u></p> <p>(1) At the first annual general meeting of the members of the CIO all the charity trustees shall retire from office;</p> <p>(2) At every subsequent annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire;</p> <p>(3) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot;</p> <p>(4) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (5) of this clause;</p> <p>(5) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 15 (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause 12(3) on the number of charity trustees would not as a result be exceeded; during the year, the Trustees may appoint up to 2 additional Trustees who will stand down at the next AGM.</p>

	(6) A person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (2) and (3) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.
--	---

Reference and Administrative details

Charity name	Milford-on-Sea Historical Record Society
Other name the charity uses	MoSHRS
Registered charity number	1177587
Charity's principal address	4 Park Close, Milford on Sea SO41 0QT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of body) entitled to appoint trustee
1	Christopher Hobby	Chairman		Membership
2	Robert Braid	Archivist		Membership
3	Andrew Priestley	Treasurer		Membership
4	Chris Sanders		Resigned January 2023	Membership
5	Peter Hopkins	Secretary Membership Secretary	Elected January 2023 Elected September 2023	Membership
6	Lynton Robins			Membership
7	Celia Jones			Membership
8	Paul French			Membership
9	David Graves		Resigned September 2023	Trustees
10	Adam Smith		Elected January 2023	Membership

Corporate trustees – names of the directors at the date the report was approved

Director name		N/A
---------------	--	-----

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	N/A
--------------	-----------------------------------	-----

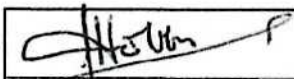
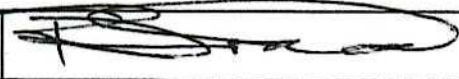
Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christopher Hobby	ROBERT BRAID
Position (e.g. Secretary, Chair)	Chairman Trustee	Trustee

Date 31st December 2023